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Council

Minutes of Proceedings

At the **Annual Meeting of the District Council of Ryedale** held in the **Council Chamber, Ryedale House, Malton** on **Thursday 16 May 2019**

Present

Councillors Joy Andrews, Paul Andrews, Arnold, Bailey, Brackstone, Burr MBE, Clark, Cleary (Chairman), Cussons MBE, Docwra, Duncan, Frank, Garbutt Moore, Goodrick, Graham, Hope, Di Keal, King, MacKenzie, Mason, Middleton, Oxley, Potter, Raine, Raper, Riby, Thackray, Wass and Windress

In Attendance

Will Baines, Stacey Burlet, Simon Copley, Nicki Lishman, Ellen Walker and Anthony Winship

Val Arnold – retiring Vice Chairman

Minutes

1 Chairman

It was moved by Councillor Duncan and seconded by Councillor Clark that Councillor Cleary be elected Chairman of the Council for the ensuing year.

Resolved

That Councillor Cleary be elected Chairman of the Council for the ensuing year until his successor becomes entitled to act as Chairman.

Councillor Cleary thereupon took the Chair, having first made the Declaration of Acceptance of Office as Chairman of Ryedale District Council, and thanked Members for his election.

Voting record

For 24

Abstentions 5

2 Vote of thanks to the retiring Chairman

There was no vote of thanks to the retiring Chairman as Councillor Cleary had been re-elected. However, Val Arnold, the retiring Vice Chairman was thanked for her service in that role.

3 Vice Chairman

It was moved by Councillor Arnold and seconded by Councillor Cussons that Councillor Frank be appointed Vice Chairman of the Council for the ensuing year.

Resolved

That Councillor Frank be appointed Vice Chairman of the Council for the ensuing year.

Having first made the Declaration of Acceptance of Office, as Vice Chairman of the Council, Councillor Frank thanked Members for her appointment. The Chairman then invested Councillor Frank with the Vice Chairman's Chain and Badge of Office.

Voting record

For 23

Against 1

Abstentions 5

4 Apologies for absence

Apologies for absence were received from Councillor Delaney.

5 Minutes

The minutes of the Annual Meeting of Council held on 17 May 2018 were presented.

Resolved

That the minutes of the Annual Meeting of Council held on 17 May 2018 be approved and signed by the Chairman as a correct record.

Voting record

For 19

Abstentions 10

6 Urgent Business

The Chairman announced that a report seeking nominations to the roles of Member Champions would be considered as a matter of urgency by virtue of Section 100B(4)(b) of the Local Government Act 1972 (as amended). He proposed that this item be considered before Item 12 of the agenda. The reason for urgency was to ensure there were no vacant posts pending a review process.

7 Declarations of Interest

The Chairman noted that a number of Members were North Yorkshire County Councillors.

The following interests were declared:

Councillor P Andrews declared a personal non pecuniary but not prejudicial interest as a Trustee of the Milton Rooms Management Committee.

Councillor Arnold declared a personal non pecuniary but not prejudicial interest as a Trustee of the YMCA.

Councillor Goodrick declared a personal non pecuniary but not prejudicial interest as a Trustee of Ryedale Citizens Advice Bureau.

Councillor Thackray declared a personal non pecuniary but not prejudicial interest as a Trustee of the Milton Rooms Management Committee.

8 **Announcements**

There were no announcements.

9 **Leader of the Council and Deputy Leader of the Council**

It was reported that in accordance with the Council Constitution (Part 4 - Rules of Procedure) the Council may at its Annual Meeting elect a Leader of the Council and a Deputy Leader of the Council for the ensuing year.

It was proposed by Councillor Arnold and seconded by Councillor Bailey that Ryedale District Council elect a Leader of the Council for the ensuing year.

Upon being put to the vote the motion was carried.

Voting record

For 17

Against 11

Abstentions 1

It was proposed by Councillor Arnold and seconded by Councillor Bailey that Councillor Duncan be elected Leader of the Council.

It was proposed by Councillor Thackray and seconded by Councillor P Andrews that Councillor Thackray be elected Leader of the Council.

Upon being put to the vote the nomination for Councillor Duncan was carried.

Voting record

Councillor Duncan 17

Councillor Thackray 5

Abstentions 2

It was moved by Councillor Duncan and seconded by Councillor Bailey that Ryedale District Council does appoint a Deputy Leader for the ensuing year.

Upon being put to the vote the motion was carried.

Voting record

For 17

Against 12

It was proposed by Councillor Duncan and seconded by Councillor Bailey that Councillor Arnold be elected Deputy Leader of the Council.

Upon being put to the vote the motion was carried.

Voting record

For 17

Against 12

Resolved

- (a) That a Leader of the Council be appointed;
- (b) That Councillor Duncan be appointed Leader of the Council for the ensuing year;
- (c) That a Deputy Leader of the Council be appointed;
- (d) That Councillor Arnold be appointed Deputy Leader of the Council for the ensuing year.

10 **The allocation of seats on Committees between political groups and the appointment of Members to Committees**

The Council Solicitor and Monitoring Officer submitted a report which detailed the following:

A. Committees for 2019-2020

In accordance with the Council's Constitution, the Council was requested to appoint the Committees as indicated in Annex A as presented to the Council by the Chief Executive.

B. The allocation of seats on Committees between political groups and the appointment of Members to Committees

Ryedale District Council was to be treated as being divided into different political groups for the purposes of the Local Government & Housing Act 1989, because at least one political group had been constituted in the prescribed way.

The Local Government & Housing Act 1989 required the distribution of seats on committees and sub-committees to be on the basis of political proportionality so far as 'reasonably practicable' unless different provision is made in such manner prescribed by regulations and without any Member voting against them.

Members considered the recommendations in the report.

The recommendations 1-3 and 5-6 were each moved and seconded en bloc, as follows:

Recommendation 1, 2 and 3

It was moved by Councillor Clark and seconded by Councillor Arnold that Council adopts the recommendations shown at Annex A of the report.

Resolved

That Council;

- 1. appoints those Committees indicated at Annex A
- 2. the size of the Committees be that specified in Annex A
- 3. that Committee seats be divided between political groups in accordance with the allocation shown in Annex A

Voting record

Unanimous

The following recommendations were put to the meeting.

Recommendation 4

With reference to recommendation 4 of the report, Members were reminded that the Annual Meeting of Council elected the Chairmen and Vice Chairmen of Committees, with the exception of the Licensing Committee.

It was recommended that the Licensing Committee appoint its own Chairman and Vice-Chairman at its next meeting.

Nominations were then sought for the Chairmen and Vice Chairmen of Committees.

Role	Nominee	Proposer	Second	Voting record	Outcome
Chairman of Policy & Resources	Cllr Duncan	Cllr Arnold	Cllr Bailey	24 For 4 Against 1 Abstention	Cllr Duncan elected
Vice Chairman of Policy & Resources	Cllr Arnold	Cllr Duncan	Cllr Bailey	22 For 5 Against 1 abstention	Cllr Arnold elected
Chairman of Overview & Scrutiny	Cllr Clark	Cllr Potter	Cllr J Andrews	28 For 1 Abstention	Cllr Clark elected
Vice Chairman of Overview & Scrutiny	Cllr Brackstone	Cllr Clark	Cllr J Andrews	21 Cllr Brackstone	Cllr Brackstone elected
	Cllr Keal	Cllr Mason	Cllr Burr	8 Cllr Keal	
Chairman of Planning	Cllr Goodrick	Cllr Duncan	Cllr Bailey	22 Cllr Goodrick	Cllr Goodrick elected
	Cllr P Andrews	Cllr Burr	Cllr Thackray	7 Cllr P Andrews	
Vice Chairman of Planning	Cllr Windress	Cllr Arnold	Cllr Raper	Cllr Windress 22	Cllr Windress elected
	Cllr P Andrews	Cllr Burr	Cllr Mason	Cllr P Andrews 7	

Recommendation 5

That the membership of the Committees be that as shown at Annex B of the report as circulated at the meeting with the addition of the councillors named by the Chairman of the Council.

Recommendation 6

That membership of the Licensing Committee be the same members as appointed to the Planning Committee

Recommendation 7

That the terms of reference of the Policy & Resources Committee, Licensing Committee, Overview & Scrutiny Committee, Planning Committee and the Scheme of Officer Delegation are those set out in Part 3 of the Council's Constitution as amended.

Recommendation 8

That the Chief Executive in consultation with the Council Solicitor and Monitoring Officer be authorised to make consequential amendments to the Constitution arising from the changes referred to above.

Voting record

Passed with the unanimous consent of the meeting.

Resolved

- (a) That, with the exception of the Licensing Committee Chairman and Vice Chairman, who were to be appointed at the next Committee meeting, the Chairmen and Vice-Chairmen of Committees be appointed as follows:

Policy and Resources Committee

- | | | |
|------|---------------|-------------------|
| (i) | Chairman | Councillor Duncan |
| (ii) | Vice-Chairman | Councillor Arnold |

Overview & Scrutiny Committee

- | | | |
|------|---------------|-----------------------|
| (i) | Chairman | Councillor Clark |
| (ii) | Vice-Chairman | Councillor Brackstone |

Planning Committee

- | | | |
|------|---------------|---------------------|
| (i) | Chairman | Councillor Goodrick |
| (ii) | Vice-Chairman | Councillor Windress |

- b) That membership of Committees be as indicated at Annex A to these minutes;
- (c) That the membership of the Licensing Committee be the same Members as appointed to the Planning Committee;
- (d) That the terms of reference of the Policy and Resources Committee, Licensing Committee, Overview and Scrutiny Committee and Planning Committee and the Scheme of Officer Delegation be those as set out in Part 3 of the Council's Constitution;
- (e) That the Chief Executive in consultation with the Council Solicitor and Monitoring Officer be authorised to make consequential amendments to the Constitution arising from the changes referred to above

11 Representation on outside organisations

Members considered a list of outside organisations and the appointment or nomination of representatives to serve on the various bodies.

Resolved

That the appointment or nomination of representatives to serve on outside organisations for the 2019-2023 municipal term be as indicated in Annex A to these minutes.

Note: under procedure rule 8, the meeting closed before this item was concluded and those appointments not considered will be dealt with at the next ordinary meeting of Council.

Councillor Riby left the meeting following the vote for the substitute representative on the North Yorkshire, City of York and East Riding Strategic Housing Board.

Councillors Burr, Middleton and Raine left the meeting following the vote for the representative to the Police, Fire and Crime Panel.

MEMBERS ON OUTSIDE ORGANISATIONS 2019-23

12 Any other business that the Chairman decides is urgent

The Democratic Services Manager submitted a report (previously circulated) which set out information regarding the Member Champion role and sought nominations to fill any or all of the positions that were currently vacant.

Councillor Duncan moved and Councillor Oxley seconded an amendment to the recommendations as follows;

Add 2.4 That all appointments as Member Champions stand only until the outcome of the review detailed in 2.3.

Councillor Clark moved and Councillor J Andrews seconded an amendment to the recommendations that;

That the posts of Member Champions be fitted appropriately into the Constitution.

Both movers and seconders then agreed that the two amendments could be combined into one amendment as follows;

Add 2.4 That all appointments as Member Champions stand only until the outcome of the review detailed in 2.3 and that the posts of Member Champions be fitted appropriately into the Constitution.

Upon being put to the vote the amendment was carried.

Voting record

Unanimous

Resolved

- 1) That Council notes the information in the report
- 2) That Council agrees the appointments to the Member Champion roles listed below

Subject/Service	Member
Children & Young People	Cllr Graham
Older People/Adult Safeguarding	Cllr Keal
Staff Issues/Equalities	Cllr Clark
Waste Management/Climate Change	Cllr Potter
Sport & Physical Recreation	Cllr Cleary
Health & Safety Enforcement	Cllr Raper

- 3) That Council instructs the Democratic Services Manager and the Council Monitoring Officer to undertake a review of Members Champion role, bringing any recommendations back to Policy and Resources for consideration and final Agreement by Full Council
- 4) That all appointments as Member Champions stand only until the outcome of the review detailed in 2.3 and that the posts of Member Champions be fitted appropriately into the Constitution.

The Annual Council meeting closed at 6.40 pm. The unfinished business relating to part of the appointments of councillors to outside bodies and the accompanying report was referred to the next council meeting on 27 June 2019.

ANNEX A

RYEDALE DISTRICT COUNCIL

APPOINTMENT OF MEMBERS TO COMMITTEES

POLICY & RESOURCES COMMITTEE

Conservative	RFI	Liberal	Liberal Democrat	Independent
K C Duncan (C)	S Arnold (VC)	J Andrews		A R Riby
C W Delaney C Docwra R King	J Frank	C M Wass		S N R Thackray
Substitutes N Garbutt Moore M J T Cleary	Substitutes J A Windress J Raper	Substitutes M J Potter J S Clark	Substitutes	Substitutes P J Andrews L M Burr

OVERVIEW & SCRUTINY COMMITTEE

Conservative	RFI	Liberal	Liberal Democrat	Independent
W R F H Oxley N Garbutt Moore	J R Raper D E Cussons	J S Clark (C) C Brackstone (VC)	D E Keal	A E Raine
T Middleton J R Bailey				

ANNEX A

PLANNING COMMITTEE

Conservative	RFI	Liberal	Liberal Democrat	Independent
C G Goodrick (C) M J T Cleary J MacKenzie S M Graham	J A Windress (VC) E Hope	M J Potter	S P Mason	P J Andrews L M Burr
Substitutes C Docwra J R Bailey	Substitutes J Frank D E Cussons	Substitutes J Andrews J S Clark	Substitutes D E Keal	Substitutes A R Riby S N R Thackray

LICENSING COMMITTEE

Conservative	RFI	Liberal	Liberal Democrat	Independent
C G Goodrick M J T Cleary J MacKenzie S M Graham	J A Windress E Hope	M J Potter	S P Mason	P J Andrews L M Burr

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REPRESENTATION ON OUTSIDE ORGANISATIONS

ORGANISATIONREPRESENTATIVES2019 – 2023**COMMUNITY & VOLUNTARY SECTORS**

Ryedale Citizens' Advice Bureau (All Wards)	Representative: Cllr Graham Substitute: Cllr Middleton
Ryedale Community Transport – Ryecat Project (All Wards)	Representative: Cllr Docwra Substitute:
Ryedale YMCA Board of Management (All Wards)	Representative: Cllr Arnold Representative: Head of Paid Service or Nominated Representative Substitute:

LEISURE/ARTS/CULTURAL

Harrison Collection Trust (Dales Ward)	Representative: Substitute:
Malton Community Sports Centre Finance and Premises Governors (All Wards)	Representative: Cllr Middleton Substitute: Cllr ??
Milton Rooms Management Committee (Malton Ward)	Representative: Cllr Delaney Substitute: Cllr King
Ryedale Folk Museum (Dales Ward)	Representative: Cllr Frank Substitute:
Ryedale Tourism Advisory Board (All Wards)	Representative: Cllr Oxley Substitute: Cllr Cleary
Welcome to Yorkshire Annual General Meeting (All Wards)	Representative: Cllr Docwra Substitute: Cllr Windress

LOCAL GOVERNMENT

District Councils' Network (All Wards)	Representative: Leader of Council or Chairman of Policy and Resources Committee if no Leader
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Local Government Association - SPARSE (All Wards)	Representative: Cllr Arnold (No substitutes permitted)
Local Government Association General Assembly (All Wards)	Representative: Chairman of Policy and Resources Committee (No substitutes permitted)
Local Government North Yorkshire & York (All Wards)	Representative: Leader of the Council or Chairman of Policy and Resources Committee if no Leader Representative: Head of Paid Service or Nominated Representative
North York Moors National Park Authority (Wards: Ampleforth, Cropton, Dales, Helmsley, Kirkbymoorside, Pickering West, Sinnington, Thornton Dale)	Representative: Cllr Bailey Representative: Cllr Frank
North Yorkshire County Council – Scrutiny of Health Committee (All Wards)	Representative: Cllr Clark Substitute: Cllr Keal
North Yorkshire, City of York and East Riding Strategic Housing Board (All Wards)	Representative: Cllr Goodrick Substitute: Cllr Windress
Yorkshire & Humber Local Authority Employers' Association (All Wards)	Representative: Cllr Duncan Substitute: Cllr Arnold
Yorkshire Leaders' Board (All Wards)	Representative: Leader of the Council or Chairman of Policy and Resources Committee if no Leader

PARTNERSHIPS/JOINT COMMITTEE

North Yorkshire Building Control Partnership (All Wards)	Representative: Cllr Goodrick Substitute: Cllr Windress
Police, Fire and Crime Panel (All Wards)	Representative: Cllr Middleton
White Rose Home Improvement Agency Partnership (All Wards)	Representative: Chairman of Policy and Resources Committee Substitute: Vice Chairman of Policy and Resources Committee

PLANNING/ECONOMY/ENVIRONMENT

Howardian Hills Area of Outstanding Natural Beauty - Joint Advisory Committee
(Wards: Amotherby, Ampleforth, Derwent, Helmsley, Hovingham, Ryedale South West, Sheriff Hutton, Sinnington)

Representative: Cllr Graham
Representative: Cllr Docwra
Substitute: Cllr Mason

Malton & Norton Area Partnership Board
(Wards: Malton, Norton East and Norton West)

Representative:
Substitute:

North Yorkshire and York Spatial Planning and Transport Board
(All Wards)

Representative:
Substitute:

Parking and Traffic Regulations outside London (PATROL)
(All Wards)

Representative: Chairman of Policy and Resources Committee

Reserve Forces & Cadet Association for Yorkshire and the Humber

Representative:
Substitute:

Vale of Pickering Internal Drainage Board
(Wards: Amotherby, Ampleforth, Cropton, Derwent, Helmsley, Hovingham, Kirkbymoorside, Malton, Norton East, Norton West, Pickering East, Pickering West, Rillington, Sherburn, Sinnington, Thornton Dale)

Representative:
Representative:
Substitute:

York, North Yorkshire and East Riding Local Enterprise Partnership:

- Infrastructure Programme Board
(All Wards)

Representative:

POLICE

Safer Ryedale Delivery Team
(All Wards)

Representative:
Representative:
Substitute:
Substitute:

Community & Police Consultation Groups:

Kirkbymoorside and Helmsley
(Wards: Ampleforth, Dales, Helmsley, Kirkbymoorside, Sinnington)

Representative:
Substitute:

Malton and Norton
(Wards: Malton, Norton East, Norton West)

Representative:
Substitute:

Malton Rural East
(Wards: Derwent, Rillington, Sherburn, Wolds)

Representative:
Substitute:

Malton Rural West
(Wards: Amotherby, Hovingham,
Ryedale South West, Sheriff Hutton)

Representative:
Substitute:

Pickering and Area
(Wards: Cropton, Pickering East, Pickering
West, Thornton Dale)

Representative:
Substitute: